



Massachusetts

Loan Document Check-off List

- Contract signed by both dealer and the customer.**
 - NO LIFE INSURANCE ALLOWED ON MASS DEALS!!!
- License(s).**
- GCU application signed or Application Authorization Form**
- Copy of signed RMV-1, or Lienholder Statement, with GCU as lienholder.**
 - Must be signed by applicant.
- Insurance Binder or Signed ATPI.**
 - Both dealer and customer signatures are needed.
- Risk-Based Pricing Disclosure (Mandatory for every deal)**
- Copy of warranty (If Applicable).**
- Copy of GAP (If Applicable).**
- References (If stipulated by Underwriter).**
- Factory Invoice (*Only* when the car is *New*).**
- Bill of Sale.**
- Share Account/Membership Information Form.**
- Proof of Income(If Stipulated)**

BEFORE SENDING CONTRACTS, PLEASE MAKE SURE EVERYTHING IS COMPLETE!